



How to Register with Upay Cashless Catering

- Go to www.upay.co.uk and click Login
- Choose: Register for a UPAY Account (Centre of screen)
- Affiliate ID **KINGSSCHOOL**
- Enter and confirm your email address and mobile number
- You must tick the top 2 tick boxes- Term & conditions and Service Messages
- You may choose to tick the further 3 tick boxes, but it is not a requirement
- Select the **User ID** box and input your child's swipe card number.
- Confirm your child's ID
- Enter and confirm a password of your choice
- Click on Login to return to the log-in page

For more than one student, you must register for a UPAY account again. If you use the same email address, the accounts will be linked.

Once you have an account, the homepage will give you a current balance. To see purchase details, click on the 3 horizontal lines (Top right corner) and select "Statement". Click on "Show Product Details" on the right.

If you have any difficulty in activating your account or navigating the website, please email the Finance team at finance@kings.peterborough.sch.uk, clearly stating your query in the Subject.