



Apprenticeship

Teaching Assistant Apprentice Level 3 (A-Level)

Annual Salary	£9,199 - Apprentices are paid for their normal working hours and training that is part of their apprenticeship (1 day per week)
Working Hours	32.5 hours per week, TERM TIME ONLY (plus 5 training days). Actual hours – Mon-Fri 8.25am-3.35pm, inclusive of a 30-minute unpaid lunch break.
Duration of apprenticeship	21 months
Potential Start Date	September/October 2024
Responsible To:	SENDCO/Deputy SENDCO

As an Apprentice Teaching Assistant, you will assist in the educational and social development of students under the direction and guidance of teachers and the wider SEN team. The Learning Support Department is led by a fully qualified and experienced SENDCO, as well as a Deputy SENDCO. The successful candidate will have the opportunity to train alongside experienced staff, developing key skills, knowledge and behaviours for the role of Teaching Assistant.

What you will do in your working day:

Working within a SEN department comprising an experienced SENCO, Deputy SENCO and 14 other teaching assistants, the successful apprentice will receive training and support in order:

- To assist with developing an understanding of learning needs of students and the use of this knowledge to support them to become independent learners in the classroom
- To participate in the preparation of the classroom as required
- To provide useful learning strategies in order to develop a range of literacy and numeracy skills
- Promote the inclusion and acceptance of all students
- Assisting to encourage students to act independently as appropriate
- Accompany teaching staff and students, as appropriate, on visits, trips
- Participate in training and other learning activities as and when required
- To assist in promoting development and learning (physical, emotional, educational, social), to assist in fostering growth, self-esteem and independence and assisting in observing and recording development
- To be available for the supervision and monitoring of students at specific duties including break, lunchtime duties and before and after school duties
- To act in accordance with school policies and procedures and relevant legislation, particularly in relation to child protection and behaviour management

The training you will be getting:

- Teaching assistant L3 Apprenticeship Standard
- Classroom delivery will be 1 day a month at Peterborough College.
- Upon successful completion of the end point assessment (EPA) an Apprenticeship Certificate will be issued with a pass, merit or distinction.

Requirements to apply:

- GCSE or equivalent in English and Maths (grade 4 – 9) *Essential*
- Good communication and organisation skills, IT literate and a patient and inclusive manner

Applications must be received no later than **Sunday 30 June 2024** and must be made via:

<https://www.findapprenticeship.service.gov.uk/apprenticeship/1000253665>

What to expect at the end of your apprenticeship:

Whilst we are unable to guarantee employment at the end of the apprenticeship, we believe the skills and experience you have developed during the course will make you very employable either within the school itself or a similar organisation.